

Minutes

Mossmorran & Braefoot Bay Community & Safety Committee Meeting

Date: 09/06/2016

Time: 18:30

Location: New City House, Dunfermline

Present Peter Lockhart, Chair – Fife Councillor
Rachael Turner, Secretary
Susan Leslie – Fife Councillor
Gavin Yates – Fife Councillor
Alex Macdonald – Burntisland cc
James Mann – Lochgelly cc
Neil Manson – Shell
Ian Brocklebank – SEPA
Catherine Cubitt – ExxonMobil Chemical Limited
Dan Moore – ExxonMobil Chemical Limited

Absent Amelia Howie – Lumphinnans cc
Alex Haddow – Cowdenbeath cc
David Taylor – Cardenden & Kinglassie cc
John McColl – Dalgety Bay & Hillend cc
Willie Allan – Dalgety Bay & Hillend cc
David Burgess – Shell
John Raine – Shell

1. Apologies for Absence

- Alex Haddow – Cowdenbeath cc
- Willie Allan – Dalgety Bay & Hillend cc
- John Raine – Shell

2. Declaration of Interest

- None

3. Minutes of Previous Meeting

- Spelling error on ExxonMobil Chemical Limited report.
- Thank you to Alex McDonald for chairing previous meeting.

4. Current Situation Reports

4.1 Shell UK LTD – Circulated Report

- Safety
 - Personal safety – no recordable injury cases over the last quarter.
 - Process Safety – leak of Condensate from the Loading Arms while loading a Vessel at Braefoot Bay caused by activities on board ship. A full investigation is ongoing with the HSE and SEPA. No products were lost and no

- environmental impact.
- Environmental – waste figures have reduced including the figures to landfill in line with reduction in activities.
- Emergency planning exercises
 - Monthly ECC Exercise continues to be well supported by the emergency services. Events held 24th March, 21st April, 19th May and next exercise is on 16th June, will be held at Braefoot Bay.
- Mossmorran Activities
 - Several minor operational issues during the quarter; 2 Furnace trips due to electrical issues, also high throughputs during the period, requiring all three compressors to be in operation. During low feed window, all modules shutdown in turn to allow for opportune maintenance.
 - NGL Processed (Tonnes) Average/Day: March – 10036, April – 10168, May – 10708
- Braefoot Bay Activities
 - Ongoing preparation work for installation of new loading arm by end of July.
 - Total ships: March – 12, April – 12, May – 14
- Community Feedback
 - Two pieces of feedback received on the state of the land and paths around Braefoot Bay loading terminal from Aberdour Community Council. Both issues are in the process of being rectified.
- Site Visits
 - No visits over this period.
- Workforce
 - Total: 292
- Social Investment and Events
 - Tomorrow's Engineers
Shell has contributed over £1million to expand the Tomorrow's Engineers programme throughout the UK, thus giving Scottish students hands-on engineering experiences. More schools plan to be visited throughout the year. www.tomorrowsengineers.org.uk
 - Shell Twilight Basketball
Shell Twilight Basketball provides basketball sessions infused with education and life-skills. Fife sessions continue to run in Levenmouth, Dunfermline and Lochgelly. www.scottishsportsfutures.org.uk/shell-twilight-basketball
 - GeoBus
Continues to attend various schools across Scotland www.geobus.org.uk
 - Shell – Girls in Energy
The programme is a one-year course, designed to open young women's eyes to the energy industry's wealth of career opportunities. A key feature of this

- course is the emphasis on experimental learning.
- Shell is rolling the pilot out at – St Andrews High, Madras, Woodmill High School and Auchmuty.
- 2016 Calendar
 - March – SCDI Young Engineers Clubs – Dundee Science Centre
 - April – Lochgelly High School Employability – job interviews & work placements
 - May – Tomorrows Engineers Programme – ongoing throughout the year
 - September – New intake of “Girls in Energy”
 - November – Fife Art Competition

Shell has been sponsoring the Fife Art Exhibition for 32 years. Shell have funded a series of free art classes across Fife, over 100 people attended. Shell has bought the six prize winning works that the judges selected and each prizewinner received a Shell Award of £200.
- National Shell Programmes
 - Shell Group community programmes
 - Shell LiveWIRE – <http://www.shell-livewire.org>
 - Shell Springboard – <http://www.shellspringboard.org>
 - Tomorrows Engineers
- Donations to Local Community Groups
 - Total Donations 2016 – £17,739
- Questions
 - AM questions, if the statement in ‘4.Braefoot Bay Activities’ regarding new loading arms is related to the statement in ‘1.Process Safety’ regarding a leak of Condensate from the loading arms. NM states they are not related as Shell are currently installing new loading arms as the current ones are in need of replacement.
 - AM questions the success of the Shell Twilight Basketball, NM states the group is expanding with more young adults attending.
 - SL states, the local police reported there had been a reduction in youth disorder incidents since the Shell Twilight Basketball began, and questions if the police could provide an updated report on the current rate of incidents, NM to get figures.
 - JM questions Shells environmental figures of recycling at Mossmorran and Braefoot Bay, NM states the waste sent to landfill is very low and will provide JM with the environmental figures.
 - Regarding Shell Twilight Basketball, JM states there is a park in Lochgelly, known as the MUGA court, which is equipped with basketball courts and could be used to hold Shell Twilight Basketball sessions if desired.
 - GY questions the minor land issues in Aberdour and when it will be completed, NM to investigate and email GY the completion date.

4.2 ExxonMobil Chemicals Ltd – Circulated report

- Safety, Health and Environment
 - 1 recordable, medical treatment injury on 24th March – an experienced contractor suffered a minor injury whilst erecting a small hop-up scaffold to enable access to a trailer. His hard hat was knocked off; upon retrieval of it he stood up and grazed his head on the bottom-locking pin of the open trailer door behind him. Hospital treatment was required to staple the wound.

- Site Visits
 - 1 site visit during the reporting period from St. Andrews University
 - 24 classes from local primary schools have visited the environmental pond from April to June 14 classes have still to visit. Over 1,200 visitors will participate in this year's pond dipping activity.

- Corporate hospitality
 - No corporate hospitality during the reporting period.

- Plant Operations
 - 16-17 March HSE visit to discuss COMAH follow-up around Electrical, Control and Instrumented systems.
 - 13-14 June COMAH meeting to discuss DSEAR (Dangerous Substances and Explosive Atmospheres Regulations) and Hazardous Area Identification.
 - 30 March SEPA visited Mossmorran to conduct handover. Inspector changed form Stuart Anderson to Ian Brocklebank.
 - 24 June 2Q SEPA Liaison Meeting is planned. Agenda topics include; permit update (submitted variation in February to update aspects), next phase (phase 2) of CDOIF MATTE (COMAH MATTE Major Accident To The Environment). This is a new requirement, hence the SEPA guidance.
 - Preparatory work is being undertaken before a re-tube operation is carried out on Furnace K-F-03 starting towards the end of June.
 - Preparatory work is also being undertaken for a statutory inspection of the Process Gas Compressor Gas Turbine later this year.
 - FEP has successfully participated in a 5 week Company International Controls Audit, covering all aspects of operations from, invoicing, security, product quality, mass balance etc.

- Community Complaints
 - 1 unattributed community complaint regarding smoke in Auchtertool, which the caller believed might have been coming from the plant. Smoke was originating from a lorry fire on the westbound A92.
 - 1 smell complaint received from the Shell NGL Plant regarding a smell from the vicinity of the ponds. The shift team investigated and arranged with Veolia, Waste Management Contract Company, to skim a small quantity of DAC, which was present in the water/oil skimmer.

- Contributions
 - £3,450 contributed during the reporting period.

- Employee Volunteering and School Governor Awards, the 1st round of awards include:
 - Gargunnoch After School Club – £1,000
 - Gargunnoch Primary School Parents Network – £500
 - Kelty Marion Colts – £500
 - Inverkeithing Hillfoots Swifts Football Club – £1,000
 - Total 1st round of Awards – £3,000
 - FEP donated £1,500 to support Cowdenbeath Civic Week.
- Other
 - Aptitude testing and interviews are now complete and looking for:
 - > 1 X Instrument/Analyser Apprenticeship
 - 2 former apprentices have recently joined the staff at ExxonMobil Chemical Limited as Maintenance Technicians.
 - ExxonMobil Chemical Limited Link Schools – School Resource Grants were mailed to schools prior to the Easter Holidays. Each Link School was offered grants/support up to the value of £3,500 and selected mix best suited to them. In 2016 the total value to the Link Schools supported by ExxonMobil Chemical Limited via the school equipment grants and schools opting into various Educational Programmes was £41,000.
 - Monday 2nd May FEP hosted a visit from the ExxonMobil Chemical Limited, Company President Neil Chapman and Senior Vice President Bruce March. Whilst these visitors were onsite they were briefed on how FEP continues to strengthen their feed portfolio. It was expressed to them how FEP's systems are helping to train the newest employees so all the ethane can be turned into ethylene safely and reliably.
 - Sunday 8th May FEP reached a new production milestone with the production of it's 20 millionth tonne of ethylene.
- Questions
 - GY has heard positive feedback regarding the ExxonMobil Chemical Limited Environmental Pond Dipping Activities.
 - AM questions if there have been any Primary Schools from Burntisland visiting the ExxonMobil Chemical Limited Environmental Pond? CC to investigate and contact AM with results.
 - AM delighted about 20 millionth tonne of ethylene.
 - PL questions the number of workers at Mossmorran due to hearing there may be a reduction in staff, CC states ExxonMobil Chemical Limited are not losing staff, Shell are restructuring their workers, resulting in positions being lost at Mossmorran. However dependant on the areas of employment being lost, ExxonMobil Chemical Limited may be recruiting for similar areas.

4.3 SEPA – Circulated report

- Ian Brocklebank has taken over from Stuart Anderson.

Mossmorran Complex

- Freedom of Information (FOI) requests and Official Ministerial Enquiries (OMEs)

- No requests or enquiries made.
- Complaints
 - No complaints received by SEPA.
 - Any complaints submit to SEPA hotline, 24/7.
- Site inspections
 - Site inspections will continue as before.
- IPC/PPC inspection
 - Shell and ExxonMobil Chemical Limited have permits, a license to operate, under the PPC regime, which is the key document used to manage the environmental aspect of operations; both site permits are being reviewed.
 - Shell is classed as a gas refining operation, Shell's permit is being reviewed in detail against the BAT (Best Available Techniques) Reference Document from Europe, this shows reviews of site operations around Europe to analyse the best available techniques used to protect the environment. The BAT will be reviewed with the Shell permit to ensure it matches the best available techniques, if not, further discussion will be made to question when improvements can be put in place, if it isn't possible a derogation will be issued to explain why and then stated on Shell's permit.
 - Exxon permit review will be shorter at this stage because the equivalent BAT Reference Document hasn't been issued: The Best Available Technique for Large Volume Organic Chemical Industry. This will be reviewed at a later date.
- COMAH inspection
 - A full investigation is ongoing with SEPA and the HSE regarding the leak of Condensate from the Loading Arms at Braefoot Bay.
- PPC compliance assessment Scheme rating
 - Braefoot Bay – update at next meeting.
 - FEP – update at next meeting.
- Emergency Exercises
 - None attended

4.4 Fife Council

- GY received email regarding flaring at Mossmorran, email also sent to all community councillors informing them of the flaring incident.
- No complaints or issues received.

4.5 Community Council

Burntisland cc

- Community action plan been made and distributed soon, a copy will also be sent to both companies.
- Thank you for donations from Shell and ExxonMobil Chemical Limited.

- AM questions Fife Council about the volume of litter surrounding the plant on the North Orrock Quarry Road, SL states there is a litter picking program to control litter and this issue can be investigated, AM to send SL email with up to date details on situation and exact location. PL has also received complaints regarding this issue.

Lochgelly cc

- Regarding the litter picking program, JM states as well as roads it is also parks, streets and open spaces, the problem with litter picking is that there has been changes within the service, including voluntary redundancies and health and safety training in order to get specific roads done, as it is difficult to clear busy roads with traffic. SL states that communities used to take responsibility for these issues, however nowadays people expect Fife Council to fix everything. GY states there is also sometimes confusion of who is responsible for the lands maintenance.

5. AOB

- DM is moving back to work in the USA, and would like to thank the community for their support.
- The committee thank DM for his support to the local communities and membership of the committee. Sonia Bingham will be replacing DM.

6. Date of future meetings:

- Thursday 8th September at 18:30