

## Minutes

### Mossmorran & Braefoot Bay Community & Safety Committee Meeting

**Date:** 24 November 2016

**Time:** 18:30

**Location:** New City House, Dunfermline

- Present Peter Lockhart, Chair – Fife Councillor  
Rachael Turner, Secretary  
Susan Leslie – Fife Councillor  
Gavin Yates – Fife Councillor  
Amelia Howie – Lumphinnans cc  
Alex Haddow – Cowdenbeath cc  
John Raine – Shell  
Ian Brocklebank – SEPA  
Catherine Cubitt – ExxonMobil Chemical Limited  
Sonia Bingham – ExxonMobil Chemical Limited
- Absent Alex Macdonald – Burntisland cc  
Willie Allan – Dalgety Bay & Hillend cc  
Tom Lochhead – Auchtertool cc  
David Taylor – Cardenden & Kinglassie cc  
James Mann – Lochgelly cc  
David Burgess – Shell

#### 1. Apologies for Absence

- Alex MacDonald – Burntisland cc
- Willie Allan – Dalgety Bay & Hillend cc

#### 2. Declaration of Interest

- None

#### 3. Minutes of Previous Meeting

- No changes

#### 4. Current Situation Reports

##### 4.1 Shell UK Ltd – Circulated Report

- Safety
  - Personal Safety – no recordable injuries over the last quarter.
  - Process Safety – no process safety incidents over the last quarter.
  - Environmental – no environmental incidents over the last quarter.
- Emergency Planning Exercises
  - Due to the Turnaround (TAR) activity there were no emergency exercises through August and September. Site Main Controller training was undertaken in October and ECC exercises in recommended on 17 November. These were well

facilitated by PERM and the exercise well supported by the emergency services.  
SMC training completed for new members of the Duty Rota.

- Mossmorran Activities
  - Module 2 Turnaround (TAR) completed safely, 55 hours ahead of plan.
  - NGL processed (Tonnes): Sep – 9299, Oct – 10212, Nov – 10375
- Braefoot Bay Activities
  - Ongoing work for the commissioning of new Loading Arm 1 by the end of November and installation of Loading Arm 2 and commissioning by year end.
  - Total ships: Sept – 12, Oct – 10, Nov – 8
- Community Feedback
  - No feedback received in the last quarter.
- Visits
  - Girls in Energy Conference took place in Aberdeen.
  - 100 girls from secondary schools in Scotland took part in Shell's annual Girls in Energy conference.
  - The event aims to attract girls to the Stem subjects – science, technology, engineering and maths – and encourage them to consider careers in the energy sector.
  - Fife schools included Auchmuty HS, Woodmill HS, Madras College and Lochgelly HS.
- Workforce
  - Total – 250
- Social Investments & Events
  - Tomorrows Engineers  
Shell's investment to this programme will give thousands more Scottish Students, aged 11-14 year old, hands-on engineering experiences and help them explore the diverse range of opportunities that a technical career can provide. For more information visit: [www.tomorrowsengineers.org.uk](http://www.tomorrowsengineers.org.uk)
  - Shell Twilight Basketball  
Basketball sessions continue running in Levenmouth, Dunfermline and Lochgelly. Sessions are free and available for all aged 11-21 years old, for more information visit: [www.scottishsportsfutures.org.uk/shell-twilight-basketball](http://www.scottishsportsfutures.org.uk/shell-twilight-basketball)
  - GeoBus  
Continues to visit schools across Scotland, for more information visit: [www.geobus.org.uk](http://www.geobus.org.uk)
  - Girls in Energy  
This programme is a one-year course, designed to open young women's eyes to the energy industry's wealth of career opportunities. The course is being delivered to: St Andrews High, Madras, Woodmill High School and Auchmuty.

- Donations to local community groups
  - Total for 2016 - £27,851.00

#### 4.2 ExxonMobil Chemicals Ltd – Circulated report

- Safety, Health and Environment
  - 7,773 days without a time losing injury.
  - 62 days since the last recordable injury.
  - 353 days without an environmental incident resulting in a breach of consent limits.
  - 53 days since last flaring incident.
  - On 23rd September 2016, in the locker room a technician struck his hand on the locking mechanism of his locker door, resulting in a cut to the hand. He was immediately attended to by site First Aider and was later given treatment beyond first aid.
- Site Visits
  - In 2016 FEP Hosted over 1,200 visitors in 40 site visits.
  - On Saturday 22nd October FEP hosted a visit by Roger Mullin, MP to the site to discuss concerns by his constituents regarding flaring. We have agreed with Mr Mullin in Spring 2017 to host visits to the plant for local residents who wish to find out more about our operations.
- Corporate Hospitality
  - Planning is underway for Burns supper on Friday 27th January 2017 at Balbirnie House Hotel.
- Plant Operations
  - PPC inspections with SEPA on 16th September, which covered the upcoming permit review, CDOID MATTE Assessments, an overview of our waste management plan and discussions on flaring, steam balance, noise control for the planned outage. Next meeting scheduled 29th November.
  - CGC Trip 14/09/2016 – the trip at 10:15am was caused by a technician human error when changing the seal oil pumps. SEPA were informed via email, an explanation/apology email was sent to neighbours and contacts. 1 complaint and 1 enquiry received regarding the flaring during the subsequent restart (39 hour duration).
  - Plant winterization tasks are now complete.
  - 7th December COMAH Emergency Exercise held at Mossmorran, those attending include; all blue light services, Fife Health Board and Fife Council Emergency Planning Staff. Nearby communities may see various emergency service vehicles on the north Access Road to the plant at 9:15am. PL suggests putting a notice in 'Central Fife Times' to inform local communities of the situation.
- Community complaints
  - 4 attributed complaints and 2 unattributed complaints received during the reporting period:
  - Attributed Complaint from unknown person, unhappy with flaring, spoke with shift manager.

- Attributed Complaint from Auchtertool resident regarding noise from flaring.
- Attributed Complaint from Kirkcaldy resident concerned regarding flaring and potential health impact.
- Attributed Complaint from Lochgelly resident via email regarding noise from elevated flaring.
- Unattributed complaint from Lochgelly resident who thought a recently painted garden shed had changed colour due to flaring.
- Unattributed complaint via SEPA, anonymous call regarding flaring on 20/10/16, climatic conditions causing cooling water vapour to be still above the plant and was being back lit by the sun set.
  
- Contributions
  - Total £13,500
  - The 2016 Outage Safety Incentive Scheme raised a total of £4,500. These funds have been donated to a local 5 year old girl from Carnock who has complex disabilities, to allow her family to purchase additional equipment to enhance her mobility and independence, which will allow her attend a mainstream school.
  
- Other
  - 800+ Senior Citizens from local communities will be entertained at the pantomime Sleeping Beauty, performed by Cowdenbeath Community Theatre, at the Lochgelly Centre on Wednesday 7th and Thursday 8th December.
  - Beath High School Senior Choir will be onsite on Wednesday 14th December to entertain staff during the Christmas lunch, as a thank you, £350 is being donated to the music department.
  - Planning is underway for the Burns Lunches in 2017, inviting citizens from the communities of; Dalgety Bay Tuesday 17th January, Crossgates Wednesday 18th January and Lochgelly 19th January.
  - FEP Business Admin Trainees organised various fundraising events in November raising £1,500 for Children in Need.
  
- Questions
  - SL states RNLI in Kinghorn are thankful for the donation from ExxonMobil Chemical Limited.
  - SL comments on the noise complaints Mossmorran has received, and that the noises communities are hearing may be coming from the rigs in the River Forth not Mossmorran. CC states when a noise complaint is received, they are acknowledged and then investigated.
  - GY states Facebook is a good source to inform people of Mossmorran activities. JR states Shell UK Ltd don't use Facebook to advertise as they may be overloaded with messages and comments from the public. All community councillors inform the communities of activities and updates regarding the plant.

#### **4.3 SEPA – Circulated report Mossmorran Complex**

- Shut down complaints and follow-up
  - SEPA was contacted by members of the local community and politicians to

- discuss the impacts of flaring in relation to noise and air quality.
- Further noise monitoring has been carried out and the results are currently being finalised.
  - SEPA will be meeting with MSPs and MPs in December to discuss a report regarding noise issues. IB would also like to discuss this with local community groups also, to ensure they are aware of air quality and noise issues.
    - > IB questions how to communicate with local community groups. PL states in this situation it is best to contact the community council for the desired area, through their website or Facebook page.
    - > SL states using the newspaper for Burntisland and Kinghorn as they have their own, which is delivered to every household.
    - > PL suggests IB to attend the Area Committee meetings, as most community councillors will be present.
    - > JR questions if Shell and ExxonMobil Chemical Limited will see the report before it is made available to the public, IB answers yes, they will see it and GY requests if the committee could be informed of the results also.

#### **Shell UK Ltd**

- PPC Inspection
  - PPC inspection on 25th November 2016
  - Shell's PPC permit is in the process of being reviewed following the publication of the BAT Conclusions for the refining of mineral oil and gas.
- COMAH
  - The COMAH competent Authority (CA) has started reviewing the establishments Safety Report. Included in this is a review of Mossmorran and Braefoot Bay risk assessments, this will inform a decision on the likelihood of a Major Accident to the Environment (MATTE) and if the site needs to take any further measures to control the occurrence or impact of a MATTE. It will also inform the frequency of the inspection. The initial part of the review is nearly complete and once signed off, will allow Shell to complete their All Measures Necessary assessment.

#### **ExxonMobil Chemical Limited**

- PPC Inspection
  - PPC Inspection on 29th November 2016.
  - Although the BAT Conclusions for the Large Volume Organic Chemicals have not yet been published, ExxonMobil Chemical Limited's permit will be reviewed to update it inline with directive requirements.
- COMAH Inspection
  - The review of the Mossmorran and Braefoot Bay risk assessments is in the process of being completed, this will inform a decision on the likelihood of a Major Accident to the Environment (MATTE) and if the site needs to take any further measures to control the occurrence or impact of a MATTE. It will also inform the frequency of the inspection. The initial part of the review is nearly complete and once signed off, will allow ExxonMobil Chemical Limited to complete their All Measures Necessary assessment.

**4.4 Community Council  
Lumphinnans cc**

- Thank you to ExxonMobil Chemical Limited for pantomime tickets and Burns supper invite.

**Cowdenbeath cc**

- Thank you to Shell and ExxonMobil Chemical Limited for their support for Cowdenbeath Primary School, High School and local groups.
- Thank you to ExxonMobil Chemical Limited for their support of 28 years to the Cowdenbeath Civic Week.
- AH is unable to attend the Burns supper and wishes everyone a Merry Christmas and Happy New Year.

**5. AOB**

- PL wishes everyone a Merry Christmas and a Happy New Year

**6. Date of future meetings:**

- 9 March 2017
- 8 June 2017